



APPLICATION FOR POST AS TEACHER OF:

**POSITION
ADVERTISED**

1. PERSONAL DETAILS

FULL NAME:		TEL. (H)	
		(Mobile)	
ADDRESS:		E-MAIL	
		Are you eligible to work in this country? (Proof of your eligibility will be required)	

DEGREE SUBJECTS:						
Your Teaching Council (T.C.I.) Registration No. <small>(Please attach copy of your Confirmation of Registration Form)</small>						
Renewal Date for TCI Reg. Date/Month/Year:						

2. EDUCATION

2.1 THIRD LEVEL

PRIMARY DEGREE(S)		HONOURS <small>(please specify level e.g. 1.1; 2.1)</small>		YEAR OF AWARD	
INSTITUTION(S)		PASS		LENGTH OF COURSE <small>(No. of Yrs)</small>	
FINAL YEAR SUBJECTS					
FIRST YEAR SUBJECTS					

2.2 H.DIP / TEACHER TRAINING / OTHER

(i) H.DIP. / TEACHER TRAINING

INSTITUTION		HONOURS (please specify level eg 1.1; 2.1)		YEAR OF AWARD	
		PASS		LENGTH OF COURSE (No. of Yrs)	
SUBJECTS STUDIED					

(ii) ADDITIONAL QUALIFICATIONS: DEGREES/DIPLOMAS / CERTIFICATES / T.T.G.(IF ANY)

1.

INSTITUTION		HONOURS (please specify level eg 1.1; 2.1)		YEAR OF AWARD	
		PASS		LENGTH OF COURSE (No. of Yrs)	
SUBJECTS STUDIED					

2

INSTITUTION		HONOURS (please specify level eg 1.1; 2.1)		YEAR OF AWARD	
		PASS		LENGTH OF COURSE (No. of Yrs)	
SUBJECTS STUDIED					

3

INSTITUTION		HONOURS (please specify level eg 1.1; 2.1)		YEAR OF AWARD	
		PASS		LENGTH OF COURSE (No. of Yrs)	
SUBJECTS STUDIED					

2.3 SECOND LEVEL EDUCATION

SCHOOL ATTENDED	FROM	TO (dd/mm/yy)	EXAMINATION (dd/mm/yy)	PASS	HONS.

CURRENT EMPLOYER DETAILS (IF APPLICABLE)

CURRENT EMPLOYER			
TEL NO.		EMAIL	
SALARY (Basic)			
Post(s) of Responsibility (if any)			

3. TEACHING EXPERIENCE

(Please tick ✓ appropriate columns from 1 to 5 below and include dates)

SCHOOL (Name & Address)	STATUS – Duration of Contract				(Most Recent Employment First)	
	Teaching Practice	PRC	Part Time	Other Contract Type – Please specify	FROM Date/Month/Year	TO Date/Month/Year
1						
2						
3						
4						
5						

SUBJECTS AND LEVELS TAUGHT AT ABOVE (Please tick appropriate columns and match with columns 1 to 5 above ✓)

SUBJECT	Leaving Cert	Level		LCA	Junior Cert	PLC/FE	JCSP	SEN
		H	P					
1								
2								
3								
4								
5								

4. OTHER WORK EXPERIENCES

EMPLOYERS	FROM (dd/mm/yy)	TO (dd/mm/yy)	Nature of Employment

5. PERSONAL REFERENCES

PLEASE SUPPLY THE NAMES AND ADDRESSES OF TWO REFEREES WITH WHOM YOU HAVE WORKED IN A PROFESSIONAL CAPACITY (who may be contacted without further communication with you).

(i)

NAME:		TEL.	(W)	
OCCUPATION:				
ADDRESS:			(M)	
		EMAIL		

(ii)

NAME:		TEL.	(W)	
OCCUPATION:				
ADDRESS:			(M)	
		EMAIL		

6. INTERESTS & ACTIVITIES

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7. STARTING DATE

If appointed, state when exactly you are prepared to start:

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The closing date and time for receipt of completed applications is:

4 pm on Thursday 29th May 2025

Short listing of Candidates may take place

Canvassing will disqualify

St. Patrick's Comprehensive School is an equal opportunities employer

Garda Vetting will apply

The completed Application Forms should be forwarded to with relevant attachments including Evidence of Qualifications and Teaching Council Registration Number to

**The Secretary, Board of Management St. Patrick's Comprehensive School,
Shannon, Co. Clare. V14Y434**

IMPORTANT NOTES AND CANDIDATES DECLARATION

Please Read Carefully

I acknowledge the following:

- (a) **Please forward the completed Application Form with RELEVANT ATTACHMENTS INCLUDING EVIDENCE OF QUALIFICATIONS + TEACHING COUNCIL OF IRELAND REGISTRATION NUMBER TO:**

The Secretary, Board of Management St. Patrick's Comprehensive School, Shannon, Co. Clare

- (a.i) **Please attach photocopies of your relevant qualifications to application form along with a copy of your Teaching Council of Ireland confirmation of Registration letter (the Original(s) of which will be checked if you are called for interview).**

- (a.ii) **Please note: The format of Application Form must not be altered in any way. Faxed or E-mailed applications will not be considered.**

The Application Forms should be submitted not later than the date listed. The closing date and time for receipt of completed applications is: 4 pm on Thursday 29th May. Interviews provisionally scheduled for the week of the 16th – 20th of June.

- (b) **St Patrick's Comprehensive School will nominate a date and time which cannot be altered for interview purposes.**

- (c) **St Patrick's Comprehensive School will not be acknowledging receipt of completed application forms but will notify each applicant of the success or not of their application following shortlisting and on interviews.**
- (d) **The post(s) will be filled in accordance with D.E.S. guidelines and relevant Circular Letters and will be subject also to a certificate of Medical Fitness and Garda Vetting.**
- (e) **I HAVE ENCLOSED THE FOLLOWING: (Please tick box)**

☐

✓ **Completed Application Forms with signed Declarations attached + all attachments at (a.i) above**

DECLARATION

I certify that the information provided herewith is true and correct.

Signature of Applicant: